



IN- PERSON WORKSHOPS

JUNE 2023

1430 Dekalb St.
Norristown, PA 19401
610-270-3429 TTY Dial 711
Fax 610-270-3428
Hours: 8:30 -4:30 M- T, Th- F; W- 10:30-4:30
www.pacareerlink.pa.gov



Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
<p>Computer Classes Cost-free intensive instruction in Word & Excel available. Call the center & ask 4 Jamie</p>	<p>Lots More Workshops!! Check out our ONLINE calendar! Registration directions on reverse side</p>		<p>WELCOME ABOARD 9 – 10:30 AM</p> <p>RESUME WRITING – Basics 9:30 – 11 AM</p> <p>Job Search Applications, Keyword Tips 12 – 1 PM</p> <p>JOB SEARCH Strategies 2 – 3:30 PM</p>	<p>On-line Workshops</p>
5	6	7	8	9
<p>LinkedIn- Basics 9:30 – 11 AM</p> <p>How to Use Recruiters to Land Jobs 12 – 1 PM</p> <p>NETWORKING 2 – 3 PM</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>How to Jump Over the Age Barrier & Land a Job 9:30 – 11 AM</p> <p>Cover Letters & Correspondence 12 – 1 PM</p> <p>RESUME WRITING – Basics 2 – 3:30 PM</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>On-line Workshops</p>
12	13	14 	15	16
	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>RESUME WRITING – Basics 9:30 – 11 AM</p> <p>Accomplishment Stories 12 - 1 PM</p> <p>Branding/Changing Careers Transferrable Skills 2 – 3:30 PM</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p> <p>LEGAL AID- misdemeanor expungements 12:30 – 1:30 PM</p> <p>Navigating PA CareerLink System 2 – 3:30 PM</p>	<p>LGBTQIA + Employment Strategies 10 – 11:30 AM</p>
19 OFFICE CLOSED	20	21	22	23
	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>RESUME WRITING – Basics 9:30 – 11 AM</p> <p>Interviewing Strategies 12 – 1 PM</p> <p>Management Level Interviewing Tips 2 – 3:30 PM</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>On-line Workshops</p>
26	27	28	29	30
<p>RESUME WRITING – Basics 9:30 – 11 AM</p> <p>Cover Letters & Correspondence 12 – 1 PM</p> <p>How to Jump Over the Age Barrier & Land a Job 2 – 3:30 PM</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>On-line Workshops</p>	<p>WELCOME ABOARD 9 – 10:30 AM</p>	<p>On-line Workshops</p>

* Workshops begin promptly

Location: PA CareerLink, 1430 DeKalb St, Norristown

Garage Parking, mid-block Fornance St –voucher available 5.23.23