Call to Order
Chair Winder called the meeting to order.

Roll Call and Pledge of Allegiance
Chair Winder, Vice Chair Makhija, and Commissioner DiBello were all present.

The Pledge of Allegiance was led by Montgomery County’s Board Chair, Jamila H. Winder.

Commissioners’ Comments
Chair Winder:

➤ Swearing-In Ceremony/Welcome

- Thank you to the approximately 650 attendees who proudly came out to witness the swearing-in of myself, Commissioner Makhija and Commissioner DiBello
- We are collectively a historic Board and I’m truly grateful for the support from our community
- Our dedication to public service, along with our diverse perspectives and expertise, will drive a collaborative leadership that is vital for our shared success; as a Board and as a County
- Being a diverse community is one of Montgomery County’s greatest strengths that we plan to build on
- It is our expressed vision that leaders and residents respect, consider, celebrate and embrace the values and ideas of each other
- We look forward to engaging with our constituents to have constructive and productive conversations that lead to action

➤ In Memory of Charles J. Tornetta
I want to acknowledge the passing of Charles “Charlie” J. Tornetta on Wednesday, January 3, 2024.
Charlie was a staple, well renowned and impactful pillar in the Montgomery County community.
Charlie left his mark by working on the first County Comprehensive Plan in 1979 to preserve and acquire green spaces/parks.
The County Board of Commissioners honored his service to the Planning Commission as a volunteer member, when he retired after 50 years.
Our deepest condolences go out to the Tornetta Family on behalf of the Montgomery County Commissioners.
Click here to read more about Charlie’s life and legacy, or send reflections.

Public Health Update (Measles/MMR)

Please be aware and cautious for potential exposure to Measles.
Currently, there are eight confirmed cases in Philadelphia, but none reported in Montgomery County.
While most are vaccinated, MMR still remains a dangerous airborne virus.
Our Office of Public Health will continue to monitor this situation for further updates.
Visit the www.montgomerycountypa.gov/measles for current information, call, or email our office with any concerns.
Phone: 610-278-5117
After Hours: 610-635-4300
Email (Reviewed Monday-Friday 8:00 am - 4:30 pm): MCOPHCommunicable@montgomerycountypa.gov

Those who have not been vaccinated, are immunocompromised along with infants and seniors can be most vulnerable.
If you have been exposed, please stay home to limit further contagion, and call your healthcare provider immediately for urgent care.
Thank you to our Health Department and healthcare professionals for taking the necessary steps to keep our community safe.

Winter Storm Staff Acknowledgment

Thank you to our Emergency Services, Office of Public Safety, Assets & Infrastructure, Roads & Bridges, Communications, and all staff who prepared and responded to the snow storm.
A special thank you to the teams who responded to four water rescues.
Please note: a flood warning is still in effect for the areas of Montgomery County bordering the Schuylkill River and Perkiomen Creek.
- Remember to practice safety measures and precautions: never walk or drive through flood waters

**Martin Luther King Jr. (MLK) Day of Service**

- **Monday, January 15th**, is Martin Luther King Jr. Day and my Mother’s birthday
- Dr. King was and still is a celebrated civil rights icon whose acts of service continue to inspire us to this day
- I would not be sitting here before you if it was not for Dr. King’s unwavering advocacy for Civil Rights
- Across the County, there are many events and opportunities to continue his legacy by giving back to your community during this day of service
- I encourage all of our residents to reflect on the meaning of MLK’s life, and use this day to strengthen the ties to your community and neighborhood-in the spirit of MLK
- Click [here](#) to learn more about Martin Luther King Jr. and his significant impact on our country

**Point In Time (PIT) Count**

- The 2024 Point-in-Time Count will be held on **Tuesday, January 23rd**
- This is an annual count of people experiencing homelessness
- These are our neighbors and members of our community experiencing difficulty-maybe due to unforeseen circumstances
- Your Way Home is actively accepting donations for unhoused individuals during the PIT count
- The Lived Experience Advisory Board has recommended survival items that would be most useful for daily care routines and outdoors
- The Your Way Home Wish List is open until **Friday, January 12th**
- The list includes basic items such as: hand warmers, hats, socks, gloves, and hygiene items
- To learn more and get involved visit: [www.yourwayhome.org](http://www.yourwayhome.org)

**Vice Chair Makhija:**

- **Swearing-In/Welcome**

  - It is an honor to be here; at our first Board of Commissioners meeting of 2024
  - Thank you to our Communications and Commissioners’ office staff, Montgomery County Community College, Sheriff’s office, Color Guard, family, friends, and constituents for making the Swearing-In event memorable
We had the opportunity to host federal, state, local officials, community leaders, residents, and many other supporters who we will work with to best service our community.

I am looking forward to engaging with our residents and governing Montgomery County with Chair Winder and Commissioner DiBello.

**North Penn Special Election**

- This Tuesday, January 16th, North Penn will have a special election.
- There will be a referendum for the School district’s infrastructural need for ninth grade student space.
- Polls will be open from 7am-8pm.
- There’s a drop box location at: Magisterial District Judge Court, 430 Pennbrook Parkway, Lansdale, PA and One Montgomery Plaza (Lobby), 425 Swede Street, Norristown, PA.

**Point In Time (PIT) Count**

- Homelessness in the County is a high priority concern and issue we want to take head on collectively as a Board.
- We experienced a decrease in the count, but still have work to do with our Homelessness Task Force, grass roots, and county teams to tackle this crisis.
- Dr. Williams, our Director of Health & Human Services will speak on the Your Way Home Call Center Change initiative shortly.
- Thanks to our fantastic staff and advocates.

*This has been quite a week of learning and experiencing the professionalism and expertise of the staff here. It will take months to become completely versed in county operations, but I’m fully energized and looking forward to more immersive conversations.*

**Commissioner DiBello:**

**Swearing-In/Welcome**

- I’m excited to be here sharing in the opportunity to serve this great County.
- It’s a tremendous honor to represent all the residents of Montgomery County.
- We have a long list of things to do and accomplish during this tenor.
- Here, at the County we have dedicated staff, teams, and leaders focused on key issues and goals.
- As stated, we all agree that the homelessness issue is a priority to find long-term sustainable solutions.
The staff here has been unbelievably and incredibly responsive to the fast paced turnover in administration

There’s a lot to learn and there has been nothing but support and guidance during this transition

The Swearing-In ceremony was flawlessly executed by our Communications & Commissioners’ office Team

Thank you to everyone who came out to support us; federal, state, locally elected officials, and residents

We plan to deliver bipartisanship initiatives to our community as an inclusive force for County governing strategies

Montgomery County does well with government transparency and we will continue to do so

We will take concerns with public comment time under consideration

Thank you and I look forward to the work ahead of us

Announcements, Commendations, Presentations & Reports

1. Your Way Home Call Center Change – Tamra Williams, Director of Health & Human Services; Kayleigh Silver, Office of Housing and Community Development Administrator

Your Way Home Contact: Connecting Individuals and Families to Health & Human Services
Website: www.yourwayhome.org/211
PA 211 Southeast: www.211sepa.org (chat accessible)
Send a Text: 898-211
Dial: 211 or (866) 964-7922
Montgomery County Phone: 610.278.3000

Chair Winder:

- Great job by you and the team
- Call Center operations can be complicated to implement and sustain especially with a sensitive subject as this

Commissioner DiBello:

- Thank you for the work on this plan and I’m excited to see the Call Center operations evolve with warm transitions and connections to resources

Public Comment – Limited to 3 Minutes
(Speakers may comment on matters that are or may be before the Board of Commissioners. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Speakers may present comments once during the meeting.)

1. Sydelle Zove congratulated the Commissioners and commented on the Airy Street Prison, adaptive reuse of the building, and the inclusion of the adjacent parcel to benefit Norristown’s infrastructure.
Commissioner DiBello commented that this project is an opportunity for the Norristown community revitalization and Commissioners to work together for the best solution of the Airy Street Prison.

2. Olivia Brady congratulated the Commissioners and commented on preserving, maintaining and repurposing the Airy Street Prison as an opportunistic space for community cohesion and economic development.

3. Peggy Dellisanti congratulated the Commissioners and commented on the intent to table the demolition of the Airy Street Prison by Commissioner Winder, and thanks to Commissioner DiBello for supporting repurposing the prison; furthermore, working to use available grant funding for an innovative reuse project to revitalize the downtown district of Norristown.

4. David Morgan congratulated the Commissioners, commented on the Montco Mamas program, streets cleaning, tax increases, government spending transparency, and the repurpose of the Airy Street Prison to benefit social issues.

5. Doug Seiler congratulated the Commissioners and commended Commissioner Winder as Chairwoman and Commissioner Makhija’s work on the use of the Norristown Dam as hydro power. Mr. Seiler also mentioned the revitalization and reuse of the Airy Street Prison building, and increasing the public comment time.

6. Adrienne Seltzer congratulated and welcomed the Commissioners, looks forward to bipartisanship and increasing public comment time.

**Approval of the Minutes**
Chair Winder made a motion to approve the December 14, 2023 Board of Commissioners Meeting and January 2, 2024 Board Re-Organization Meeting.

Vice Chair Makhija seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted.

**Resolutions**

**Authorization of Planning Assistance Contracts for Ambler Borough, Lower Salford, Lower Pottsgrove, West Pottsgrove, and Perkiomen Townships – Scott France, Executive Director of Planning**

Chair Winder motioned that the Montgomery County Commissioners hereby approves the contracts for municipal planning assistance as outlined by Mr. Scott France, and that the proper County officials are hereby authorized and directed to execute the same.

Vice Chair Makhija seconded the motion.
Commissioner DiBello commented on the subsidized portion with the overall cost sharing agreement, what the County’s role is when doing the work on behalf of the municipality, and having a great relationship with our communities to accomplish these planning goals.

There was no further Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolution 24.C-7 can be found in the appendix of this document.

**Authorization of a Short-term Planning Assistance Contract for Upper Merion School District Enrollment Projections Study – Scott France, Executive Director of Planning**

Chair Winder motioned that the proper County Officials, in accordance with the authority conferred by law, subject to the approval of the County Solicitor, are hereby authorized to approve a Short-Term Contract for community planning assistance as outlined by Mr. Scott France.

Vice Chair Makhija seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolution 24.C-8 can be found in the appendix of this document.

**Commitment of Funds for the Farmland Preservation Program – Anne Leavitt-Gruberger, Planning Manager**

Chair Winder motioned that the proper County Officials, in accordance with the authority conferred by law, subject to the approval of the County Solicitor, hereby commit the sum of ONE MILLION ONE HUNDRED EIGHTY-NINE THOUSAND DOLLARS ($1,189,000.00) for Farmland Preservation use during the year 2024, to be placed in a restricted account for such purposes, and that FOUR THOUSAND DOLLARS ($4,000.00) of such funds be allocated to the Montgomery County Conservation District to assist with the statutorily required annual inspections of each preserved farm, with the remainder of the funds to be used for the purchase of agricultural preservation easements.

Commissioner DiBello seconded the motion.

*Chair Winder mentioned how impressive the work being done by planning to preserve the farmland is beneficial to the County.*

*Commissioner DiBello expressed supporting these efforts moving forward and looks forward to receiving more applications for farm preservation.*
There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolution 24.C-9 can be found in the appendix of this document.

**Approval of Authorized County Signatories – Maureen Calder, First Assistant Solicitor**

Chair Winder motioned that in accordance with the authority conferred by law, the individuals holding the below listed titles, offices or positions within the County of Montgomery are designated as Authorized Representatives of the County of Montgomery, and are to be considered the proper County Officials for the purposes of executing all manner of documents and performing all actions in connection with those items which have been duly authorized by the County Commissioners via resolution, ordinance or other legally permissible means.

Vice Chair Makhija seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolution 24.C-10 can be found in the appendix of this document.

**Personnel**  
**January 11, 2024, Personnel List – Chief Human Resources Officer, Catherine Halen**

Chair Winder made a motion to approve the January 11, 2024, Personnel presentation as given by Chief Human Resources Officer, Catherine Halen and to authorize the proper County Officials to execute the same.

Commissioner DiBello seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted.

**Advertisement of Bids, RFP’s, and RFI’s – Exhibit A**

Chair Winder made a motion to approve the Advertisement of Bids and RFP’s for Montgomery County on attached Exhibit A, and to authorize the proper County Officials to execute the same, subject to the approval of the County Solicitor.

Commissioner DiBello seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolution 24.C-11 is listed below.
1. Bid on behalf of Assets & Infrastructure for Construction Services
   - Purpose: Construction services at the County-owned 18 W. Airy Street building to provide interior office space renovations and exterior building renovations
   - Funding: Capital

2. RFP on behalf of Assets & Infrastructure for Testing & Inspection Services
   - Purpose: To establish a list of approved firms to whom the County will issue requests for inspection and testing quotes for specific project needs as required
   - This list will be established based on comparison of rates provided and an assessment of each firm’s qualifications and capabilities
   - Firms will then provide testing and inspection services as tasks are presented across County projects, with each firm adhering to the rates, charges, and parameters established in their proposal
   - Funding: Capital & General-Operational

3. RFP on behalf of Health & Human Services for Monitoring Services
   - Purpose: To provide an information-gathering method that the PA Department of Human Services Office of Developmental Programs (ODP) uses to improve the lives of individuals with an intellectual or developmental disability
   - Independent teams monitor the satisfaction and outcomes of a random sample of individuals receiving services statewide
   - Information is used to ensure that people are healthy and safe and it offers services that promote choice and control in their everyday lives
   - Funding: Human Services Block Grant

4. RFP on behalf of Health & Human Services for Evidence-Based Parenting Program Services
   - Purpose: Provider Services for the Positive Parenting Program (Triple P) to families who are known to Office of Children & Youth
   - The Positive Parenting Program (Triple P) has been shown to enhance parental competence and prevent or alter dysfunctional parenting practices, thereby reducing family risk factors both for child maltreatment and for children’s behavioral and emotional problems
   - Funding: OCY Needs Based Plan & Budget and Special Grants

5. RFP on behalf of Health & Human Services for “Your Way Home” Street Outreach Services
   - Purpose: To provide comprehensive outreach and engagement services to households experiencing homelessness in Montgomery County, including homeless crisis response, connection to resources, connections to behavioral and physical health services, encampment resolution,
connection to resources, assistance with entering in emergency housing or permanent housing destinations, housing preparation work, field-based case management, and coordinated outreach & assistance for chronically homeless households

- Funding: HealthChoices Reinvestment, HUD Emergency Solutions Grant (ESG), and other acquired grant sources

6. RFP on behalf of Health & Human Services for “Your Way Home” Housing Resource Center Operations
   - Purpose: To provide management services for Housing Resource Center Operations that serve Montgomery County
   - Funding: Affordable Housing Trust Fund, DCED (PA Department of Community & Economic Development) ESG (Emergency Solutions Grants Program), PHFA PHARE (PA Housing Finance Agency, Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund) & other secured grant funding

7. RFP on behalf of Health & Human Services for Project Operation Services
   - Purpose: Operation of the Permanent Supportive Housing project
   - The project is a scattered-site Permanent Supportive Housing program for families and individuals experiencing homelessness in Montgomery County. Households are referred to the project from the Your Way Home Coordinated Entry System
   - This is a master-leasing program to assist in continued housing to the most vulnerable households who may have criminal backgrounds, poor credit, and other barriers to being able to sign and maintain leases.
   - Funding: United States Department of Housing & Urban Development’s (HUD’s) Continuum of Care (CoC) grant program

8. RFP on behalf of the Sheriff’s Office for Bomb Disposal Equipment
   - Purpose: To provide a bomb disposal robot package utilizing a “canine” robot, which will provide enhanced agility and performance
   - The “canine” robot platform will be expected to increase the ability of the Bomb Squad to quickly deploy the robot and safely find a resolution to a developing issue, providing comprehensive awareness during responses to S.W.A.T., HazMat air quality sampling and USAR confined space searches
   - Funding: Capital

- All RFPs, Bids and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing
- All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
Awards of Contract – Montgomery County – Exhibit B

Chair Winder made a motion to approve the Contract Awards, Amendments, and Renewals for Montgomery County on attached Exhibit B, and to authorize the proper County Officials to execute the same, subject to the approval of the County Solicitor.

Vice Chair Makhija seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolutions 24.C-12 can be found here.

   - Contract provides for the removal of trash and recyclables for County owned properties as per specification #6459
   - This is the 1st of 3 optional annual renewal terms
   - Funding: General-Operational

   - Original contract provides for rental of a chillers at the Norristown Public Library building while construction of the new building occurs
   - Amendment provides for additional rental time required due to extended warmer temperatures and the need to keep the Library at reasonable temperatures for staff and patrons
   - Revised contract value is $52,606.00
   - Funding: Capital

   - Original contract provided for environmental engineering services to facilitate the removal of the underground storage tank (UST) located in the County-owned surface parking lot at 400 Markley Street, Norristown
   - Amendment provides for additional services required by Pennsylvania Department of Environmental Protection (PA DEP) in order to address benzene levels found to be above statewide health standard in groundwater samples taken during removal of the underground gasoline storage tank
• Services include PADEP file review, sensitive receptor survey, installation of monitoring wells, two groundwater sampling events, the collection and analysis of groundwater samples for PADEP Shortlist for Unleaded Gasoline, survey of newly installed monitoring wells, fate and transport modeling and hydraulic conductivity testing. Resulting information will be compiled into a Site Characterization Report that must be submitted to PA DEP by June 8, 2024
• Revised contract value is $89,900.00
• Funding: Capital

• Original contract provided for Architectural & Engineering Services For The Renovation of 18 West Airy Street Office Building in Norristown
• Amendment provides for unanticipated, additional architectural services required in response to expanded PCB contamination found in exterior wall concrete masonry units
• Revised contract value is $445,156.00
• Funding: Capital

5. Contract Award: Commissioner’s Office – Training - nINA Collective of Madison, WI - $35,000.00
• Contract provides for training of County staff and County board members on issues of Diversity, Equity and Inclusion
• This training is a cross-county, multi-sector initiative for organizations in Montgomery and Bucks Counties to come together to learn, build relationships, and take action that deepens organizational and collective capacity to advance racial equity and justice
• The national best practices of the trainers paired with the local knowledge and expertise of coaches and participants creates a strong framework to advance and sustain learning and equitable action in our community
• Training is provided by the Montgomery County Collaborative network
• Funding: General-Operational

• Contract provides for the annual cloud-based maintenance for the County’s proprietary Financial system
• Contract term is 3/14/2024 – 3/13/2025
• Funding: General-Operational

• Services provide connectivity for mobile data computers to the 9-1-1 system
• Contract valid for a period of 1 year
• Services are available through a NASPO (National Association of State Procurement Officials) ValuePoint cooperative contract
• Funding: 9-1-1, Emergency Management, EMS Grant

   • Contract provides for continued services for the Care Point unified communication system, with workstations located in 10 in-County hospitals and 4 out-of-County hospitals
   • The Care Point platform consolidates all incoming EMS radio, phone calls, message and other information into a single workstation or portal which can be accessed onsite and remotely, in order to improve communications, workflow and patient care, while minimizing communication breakdowns
   • Contract is for a period of 1 year
   • Software is sole source
   • Funding: General-Operational

   • Contract provides for a limited list of office supplies available through an online ordering system for use by all County offices for the 2024 term
   • Contract is available through a Sourcewell cooperative contract
   • Funding: General-Operational
   - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
   - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

**Awards of Contract – Southeaster PA Task Force – Exhibit C**
Chair Winder made a motion to approve the Contract Awards, Amendments, and Renewals on behalf of the Southeast PA Regional Task Force on attached Exhibit C, and to authorize the proper County Officials to execute the same, subject to the approval of the County Solicitor.

Commissioner DiBello seconded the motion.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and it was adopted. The full text of the resolutions 24.C-13 can be found here.
   - Contract provides for County-wide law enforcement record management system hosting services for Montgomery County
   - System allows sharing of information among all County criminal justice agencies
   - Services are sole source
   - Contract is for the period of 4/24/2024 – 4/23/2025

2. Contract Award: Cybersecurity Software – CDW Government of Vernon Hill, IL - $66,668.00
   - Contract provides for a Net Motion Complete-Conversion License renewal for 700 Delaware County Mobile Data Terminal Licenses
   - Contract is for a period of (1) year
     - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
     - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

**Closing Commissioners’ Comments**
Vice Chair Makhija thanked everyone for a great meeting and patience as we navigate through emails and get acclimated to County processes.

If you need to get in touch with Vice Chair Makhija, reach out to Executive Administrator, Rebecca Tyrrell: rebecca.tyrrell@montgomerycountypa.gov

Commissioner DiBello mentioned that Charlie Tornetta had an impeccable list of achievements and accolades. His presence in the community will be missed. Commissioner DiBello also mentioned he would like to include and overview of project updates in future meetings.

If you need to get in touch with Commissioner DiBello, please reach out to Executive Administrator, Kim Henderson: kim.henderson@montgomerycountypa.gov

Chair Winder mentioned that she recognizes the amount of work and incoming for our large and intricate County can be difficult at times, but we want to incorporate some fun into the process as well. Commissioner Winder also added that this is a platform where constituents bring issues forward, so thank you for taking the time to attend.
If you need to get in touch with Chair Winder, please reach out to Executive Administrator, Rhea Fernandes: rhea.fernandes@montgomerycountypa.gov

**Upcoming Meeting Dates**
1. Election Board immediately following today’s Salary Board
2. Board of Commissioners’ Meeting – January 25, 2024

**Adjournment**
On motion of Chair Winder, seconded by Commissioner DiBello, the January 11, 2024 meeting of the Montgomery County Board of Commissioners was adjourned.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and the Montgomery County Board of Commissioners meeting was adjourned.

**Salary Board**

**Public Comment on Salary Board – Limited to 2 Minutes**
1. David Morgan commented on the elected officials’ salary increases, retention and recruitment efforts.

**Salary Board**
Chair Winder motioned to approve the January 11, 2024, Salary Board presentation as given by Chief Human Resources Officer, Catherine Halen, and to authorize the proper County Officials to execute the same.

Commissioner DiBello seconded the motion.

There was no further Board comment. There was no public comment. Chair Winder brought the motion to a vote and the January 11, 2024, Salary Board was adopted.

**Retiree Acknowledgment**
- Tom Bonner on behalf of Barbara O’Malley, Deputy Chief Operating Officer (Commissioners’ Office) after 26 years with Montgomery County

Chair Winder commented that Barbara O’Malley was thoughtful, supportive, encouraging and knowledgeable. I’m grateful and better for having known Barbara as a leader and so is Montgomery County. Barbara will go on to do great things in Delaware County.

Commissioner DiBello commented on the impactful mark Barbara left at the County and wishes her well in her next chapter.
Controller Sanchez added that Barbara did outstanding hands on work for Hotel Ida victims to make sure individuals got the resources they needed. She has left an indelible mark at Montgomery County.

Vice Chair Makhija commented that Barbara’s work was incredible here at the County and I look forward to collaborating under her leadership at Delaware County.

Chair Winder acknowledged the presence of Ms. Tina Lawson, Montgomery County’s Register of Wills and congratulated her.

**Adjournment**
On motion of Chair Winder, seconded by Commissioner DiBello, the January 11, 2024, meeting of the Montgomery County Salary Board was adjourned.

There was no Board comment. There was no public comment. Chair Winder brought the motion to a vote, and the Montgomery County Salary Board meeting was adjourned.

To watch videos of Montgomery County Board meetings and additional County content on YouTube – click the link below.

- [MontgomeryCountyPAChannel](#)

**Stay connected by visiting our website or following us:**

Board of Commissioners

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Twitter or X [@Montcopia](https://twitter.com/Montcopia)

Instagram [@Montco_pa](https://instagram.com/Montco_pa)

Next Door
On the motion of Chair Winder, seconded by Vice Chair Makhija, it was unanimously adopted that:

**BACKGROUND**

1. In 1970, the Montgomery County Planning Commission established a program for the provision of community planning assistance service for county townships and boroughs by the staff on a 50/50 cost sharing basis (municipality and county), by actions reflected in Resolution 70-1 as amended.

2. In 1983, Montgomery County Planning Commission reaffirmed said program and modified the scope of services to be provided, by action reflected in Resolution 83-12.3.

3. The communities listed below have requested community planning assistance from the Montgomery County Planning Commission.

4. The staff of the Montgomery County Planning Commission have met with the planning commissions to discuss the scope and nature of the requested planning assistance services in accordance with Resolution 23-9.3 as amended.

5. The Board of the Montgomery County Planning Commission has reviewed the proposed contracts listed below and found them to be in accordance with the current Board Policy.

**NOW THEREFORE BE IT RESOLVED** that the Montgomery County Commissioners hereby approves the contracts for municipal planning assistance outlined below and the proper County officials are hereby authorized and directed to execute the same. The contracts are as follows:

<table>
<thead>
<tr>
<th>Municipality</th>
<th>Contracts</th>
<th>Cost</th>
<th>Funds</th>
<th>Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>659 Lower Salford Township</td>
<td>01/01/24 – 12/31/26</td>
<td>$68,220.00</td>
<td>$34,110.00</td>
<td>$34,110.00</td>
</tr>
<tr>
<td>Type of Service: Zoning Updates; Trail and Sidewalk Analysis; General Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>661 Lower Pottsgrove Township</td>
<td>01/01/24 – 12/31/26</td>
<td>$47,754.00</td>
<td>$23,877.00</td>
<td>$23,877.00</td>
</tr>
<tr>
<td>Type of Service</td>
<td>Ambler Borough</td>
<td>01/01/24 – 12/31/26</td>
<td>$81,864.00</td>
<td>$40,932.00</td>
</tr>
<tr>
<td>------------------------------------------------</td>
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</tr>
<tr>
<td>Type of Service: Master Park Planning; General Services</td>
<td>West Pottsgrove Township</td>
<td>01/01/24 – 12/31/26</td>
<td>$47,754.00</td>
<td>$23,877.00</td>
</tr>
<tr>
<td>Type of Service: Zoning and SALDO Amendments; Comprehensive Plan Update; General Services</td>
<td>Perkiomen Township</td>
<td>01/01/24 – 12/31/26</td>
<td>$81,864.00</td>
<td>$40,932.00</td>
</tr>
<tr>
<td>Type of Service: West High Street special Study; Grant Writing Assistance (as needed); Zoning Code Update Assistance; Keystone Employment and Economic Plan (KEEP); General Services</td>
<td>Controller</td>
<td></td>
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<tr>
<td>Purchasing</td>
<td>Finance</td>
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<tr>
<td>Planning</td>
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</tr>
</tbody>
</table>
On the motion of Chair Winder, seconded by Vice Chair Makhija, it was unanimously adopted that:

**BACKGROUND**

1. In 1970, the Montgomery County Planning Commission established a program for the provision of community planning assistance service for school districts by the staff on a 75/25 cost sharing basis (school district and county), by actions reflected in Resolution 70-1 as amended.

2. In 1983, Montgomery County Planning Commission reaffirmed said program and modified the scope of services to be provided, by action reflected in Resolution 83-12.3.

3. The school district listed below has requested community planning assistance from the Montgomery County Planning Commission.

4. The staff of the Montgomery County Planning Commission has met with the school districts to discuss the scope and nature of the requested planning assistance services in accordance with Resolution 23-9.3 as amended.

5. The Board of the Montgomery County Planning Commission has reviewed the proposed community planning assistance listed below and found it to be in accordance with the current Board Policy.

**NOW THEREFORE BE IT RESOLVED,** that the proper County Officials, in accordance with the authority conferred by law, subject to the approval of the County Solicitor, are hereby authorized to approve the Short-Term Contract for community planning assistance outlined below.

<table>
<thead>
<tr>
<th>School District</th>
<th>Length of Contract</th>
<th>Total Cost</th>
<th>School District Funds (75%)</th>
<th>County Services (28%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>664 Upper Merion Area</td>
<td>01/01/24 – 05/15/24</td>
<td>$13,158.00</td>
<td>$9,868.00</td>
<td>$3,290.00</td>
</tr>
</tbody>
</table>
School District

Type of Service: Full Study Demographic Analysis of School District

C: File
   Controller
   Purchasing
   Finance
   Planning
On the motion of Chair Winder, seconded by Vice Chair Makhija, it was unanimously adopted that:

**BACKGROUND**

1. In 1990, the Farmland Preservation Program was started in Montgomery County pursuant to Act 43 of 1981 (the Agricultural Area Security Law).

2. In its 2005 and 2015 County Comprehensive Plans, Montgomery County identified Farmland Preservation as an excellent method for protecting the County's valuable agricultural land.

3. Since its inception, the Farmland Preservation Program has preserved 186 farms on more than 10,000 acres.

**NOW THEREFORE BE IT RESOLVED** that the proper County Officials, in accordance with the authority conferred by law, subject to the approval of the County Solicitor, hereby commit the sum of ONE MILLION ONE HUNDRED EIGHTY-NINE THOUSAND DOLLARS ($1,189,000.00) for Farmland Preservation use during the year 2024, to be placed in a restricted account for such purposes, and that FOUR THOUSAND DOLLARS ($4,000.00) of such funds be allocated to the Montgomery County Conservation District to assist with the statutorily required annual inspections of each preserved farm, with the remainder of the funds to be used for the purchase of agricultural preservation easements.
On the motion of Chair Winder, seconded by Vice Chair Makhija, it was unanimously adopted that:

**BACKGROUND**

1. Article XVIII of the County Code, 16 P.S. § 1800, authorizes the County Commissioners to enter into contracts for goods and services.

2. Pursuant to this authority and related provisions under the Commonwealth’s procurement code, the County Commissioners may designate authorized County officials to execute said agreements, under the terms and conditions approved by the Commissioners.

3. The purpose of this resolution is to publicly declare to all parties that holders of the County positions listed below are Authorized Representatives of the County of Montgomery, and vested with the Authority to act as signatories for all lawful and properly authorized business, including those matters which have been approved by the County Commissioners by duly-adopted resolutions.

**NOW THEREFORE BE IT RESOLVED,** that in accordance with the authority conferred by law, the individuals holding the below listed titles, offices or positions within the County of Montgomery are designated as Authorized Representatives of the County of Montgomery, and are to be considered the proper County Officials for the purposes of executing all manner of documents and performing all actions in connection with those items which have been duly authorized by the County Commissioners via resolution, ordinance or other legally permissible means.
Authorized County Signatories
As of 1/2/2024

Chair – County Board of Commissioners
Jamila H. Winder
____________________________
(Specimen signature)

Vice-Chair – County Board of Commissioners
Neil K. Makhija
____________________________
(Specimen signature)

Commissioner – County Board of Commissioners
Thomas DiBello
____________________________
(Specimen signature)

Chief Clerk/Chief Operating Officer
Lee Soltysiak
____________________________
(Specimen signature)

Deputy Chief Operating Officer
Tom Bonner
____________________________
(Specimen signature)

Chief Financial Officer
Dean Dortone
____________________________
(Specimen signature)