PUBLIC COMMENT GUIDELINES FOR
BOARD OF COMMISSIONERS MEETINGS

All meetings of the Montgomery County Board of Commissioners are open to the public and public comment is welcome as it pertains to county business. Public comment is accepted on matters of concern, official action or deliberation which are or may be before the Board of Commissioners prior to taking official action. In the interest of completing county business in a timely manner and hearing all public comment as it relates to county business, the following guidelines are in place for public comment:

Guidelines

• All speakers should sign into the meeting on the sheet available in the back of the room or, if the meeting is virtual, register in advance if they wish to give public comment.
• Those seeking to speak must identify the subject matter of their comments.
• All speakers must come to the podium if they are physically able (if the comments are in-person).
• Speakers should identify themselves by name and municipality.
• Speakers will have a 3 minute time limit to comment on matters that are or may be before the Board of Commissioners. Speakers may present comment once during the meeting.
• Time limits will be monitored and County staff will respectfully request speakers to conclude their comments if the speaker goes beyond the time allotted.
• All public comments must be relevant, or “germane,” to County business. Under the law, this means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Whether a matter is germane to County business is a determination to be made by the County Solicitor.
• The Board is not required to respond to public comments during the course of the meeting, so the public is reminded that it is not an opportunity for dialogue or Q&A.
• The Board Chair may direct appropriate County staff to follow up on any questions or additional comments after the meeting.
• Disruptive behavior, including (but not limited to) yelling from the seats, arguing whether a matter is germane to County business once the Solicitor has made a
• determination on such, or refusing to yield the floor once time has elapsed and being requested to sit down, shall be grounds for removal from the meeting (or being muted if the speaker is virtual) without further admonishment or warning.
• The Commissioners always welcome written correspondence, comments, and feedback at commissioners@montgomerycountypa.gov.
A. **Call to Order**

B. **Roll Call and Pledge of Allegiance**

C. **Opening Commissioners’ Comments**

D. **Announcements, Commendations, Presentations & Reports**
   1. Developmental Disabilities Awareness Month – Dr. Tamra Williams, Director of Montgomery County Health & Human Services

E. **Public Comment on Today’s Pending Votes, Resolutions, Bids, RFP’s, and Contracts – Limited to 3 Minutes**
   *(Speakers may comment on matters that appear on today’s agenda that the Commissioners will consider at this meeting, listed in items F through J. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration. Speakers may present once during the comment period on agenda items.)*

F. **Approval of the Minutes**
   1. February 22, 2024

G. **Resolutions**
   1. Commissioners’ Appointment of the Montgomery County Solicitor
   2. Commissioners’ Appointment and Re-appointments to the Montgomery County Board of Assessment Appeals

H. **Personnel**
   1. March 7, 2024, Personnel List – Catherine Halen, Chief Human Resources Officer

I. **Advertisement of Bids & RFP’s – Exhibit A**
   1. Authorization to Approve the Advertisement of Bids and RFPs for Montgomery County on attached Exhibit A.

   - All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: [www.montgomerycountypa.gov/Purchasing](http://www.montgomerycountypa.gov/Purchasing)
All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

J. Awards of Contract – Montgomery County – Exhibit B
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for Montgomery County on attached Exhibit B.

K. General Public Comment – Limited to 3 minutes
   (Speakers may comment on matters that are or may be before the Board of Commissioners. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Speakers may present once during the general public comment period.)

L. Closing Commissioners’ Comments

M. Upcoming Meeting Dates
   1. Board of Commissioners’ Meeting – Thursday, March 21, 2024, at 10am

N. Adjournment

O. Salary Board
   1. Public Comment on Salary Board – Limited to 3 Minutes
   2. Salary Board List

P. Adjournment
1. Bid on behalf of Assets & Infrastructure for an HVAC System Replacement
   • Purpose: To provide the replacement of two failing units at Pennypacker Mills to maintain optimal indoor climatic conditions for visitors, the collections and the historic mansion/building
   • Funding: Capital

2. Bid on behalf of Assets & Infrastructure for the replacement of County Bridge #146
   • Purpose: to provide a full bridge replacement of Montgomery County Bridge #146, Bergeys Mill Road over East Branch Perkiomen Creek in Lower Salford Township, and roadway reconstruction of the approaching roadways
   • Funding: Motor Vehicle Registration Fee Program

3. Bid on behalf of the Sheriff for Duty Weapons
   • Purpose: to provide 118 duty weapons for the Sheriff’s department with a trade-in option
   • Funding: Capital

4. RFP on behalf of Health & Human Services for Psychiatric Rehabilitation Services
   • Purpose: to deliver Psychiatric Rehabilitation Services (PRS) to Montgomery County residents ages 18 and over with significant mental health challenges
   • Funding: Mental Health Human Services Block Grant and HealthChoices

- All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing
- All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
   • Contract provides for 5 Chevrolet Equinox and 2 Blazers for Assets & Infrastructure and District Attorney Office
   • Vehicles are available through a PA Costars contract
   • Funding: Capital

2. Contract Award: Assets & Infrastructure – Shelving Removals Services – Educational Furniture Solutions of Collegeville, PA - $38,728.00
   • Contract provides for the disassembly and disposal of high density shelving units at the previously occupied Archives facility
   • Services are available through a PA Costars contract
   • Funding: Capital

   • Contract provides for construction services to facilitate temporary office swing space in One Montgomery Plaza in relation to the Justice Center project
   • Specification #6523 was viewed by 40 providers
   • Awarded providers:
     ➢ General Construction: PJ Dick Incorporated of Pittsburgh, PA - $744,000.00
     ➢ Mechanical Work: Guy M. Cooper Incorporated dba Cooper Mechanical Solutions of Willow Grove, PA - $249,800.00
     ➢ Electrical Work: Whitemarsh Electric Incorporated of Conshohocken, PA - $263,221.18
     ➢ Fire Protection and Plumbing: Oliver Fire Protection & Security, $49,500.00
   • Funding: Capital
   • Other responders:
     ➢ L J Paolella Construction Incorporated of Brookhaven, PA – General Construction
     ➢ Hobbs & Company Incorporated of Boothwyn, PA – Electrical

   • Original contract provides for a material testing and special inspections firm that will work on behalf of the County, with the Justice Center construction
team to ensure project requirements, drawings, specifications, codes and standards are followed
• The final end product is constructed to the highest practical quality
• Amendment provides for increased scope as part of the building renovations for One Montgomery Plaza, including additional material required to be tested than originally determined due to Norristown building inspector requirements
• Revised contract value is $394,262.00
• Funding: Capital

5. Contract Award: District Attorney – Investigative Database Subscription – Cyber-genetics Corporation of Pittsburgh, PA - $50,000.00
• Contract provides for a one-year subscription to the Cyber-genetics database and includes training, user support, maintenance, informational meeting sessions and unlimited DNA data submission
• Subscription is sole source
• Funding: PCCD Gun Violence Investigation and Prosecution Grant Program

6. Contract Award: District Court Administration – Ballistic Paneling Installation – Total Construction Incorporated of Conshohocken, PA - $80,076.00
• Contract provides for Bullet Resistant Fiberglass Panels installed at 23 of the 29 District Courts in the Judicial Bench of each Magisterial District Court courtroom
• Specification #6520 was viewed by 10 providers with 1 response received
• Funding: Capital

• Contract provides for the GovLink E-filing system, which is designed to streamline the workflow, enabling clients and attorneys to file documents for new and existing cases efficiently
• The platform will provide features such as electronic filing, document management, reporting, and permissions, enhancing user experience through a browser-based application that requires no software installation
• Software system & support services are available through a Sourcewell cooperative contract
• Funding: Capital

• Contract provides for Forensic Interviewing and Family & Victim Advocacy Services for law enforcement officials investigating allegations of child sexual abuse, as per RFP 20-71
• This is the 3nd of 4 available annual renewals
• Funding: General Operational
  ➢ District Attorney - $201,500.00
  ➢ Office of Children & Youth - $250,000.00

   • Contract provides for the CommVault data backup solution for mail and cloud products
   • Solution is available through a Sourcewell cooperative contract
   • Contract is for a 1-year period beginning March 12, 2024
   • Funding: General-Operational

10. Contract Award: Information & Technology Solutions – Software – CDW Government of Vernon Hills, IL - $81,100.00
    • Contract provides for Multi-Factor Authentication (MFA) software in support of the County’s cyber insurance policy
    • Software is available through a PA Costars contract
    • Funding: General-Operational

11. Contract Award: Planning Commission – Appraisal Services – Multiple Providers
    • Contract provides for Real Estate Appraisal Services to the County on an as-needed basis with farmland preservation projects being the primary focus and general real estate appraisals as-needed
    • RFP 24-13 was viewed by 16 providers with 6 responses received
    • Contracts are for a period of 1 year with 2 optional annual renewal terms
    • Funding: Varies per project
    • Awarded responders:
      ➢ Eberly Appraisal Services LLC of East Earl, PA
      ➢ Vista Realty Service Incorporated of Lawrenceville, PA
      ➢ PJL Realty Advisors Incorporated of Worcester, PA
      ➢ Indian Valley Appraisal Company of Souderton, PA
      ➢ CBRE Incorporated of Atlanta, GA

    • The County issued a Solicitation for Electric Administrative Services on behalf of the Sustainable Energy Partnership of Southeast Pennsylvania (“SEPSPA”) for the purchase of energy for use by the partnership entities with the goal of reduced rates and renewable energy sources
    • The partnership includes Montgomery (lead County), Chester, Bucks and Delaware Counties
• On behalf of the Counties, WGL will seek competitive wholesale electricity proposals and administer the electricity supply contracts
• RFP 23-77 was viewed by 14 providers with 2 responses received
• Contract is for a period of 5 years with a service fee of $0.67 per megawatt hour, with 5 optional annual renewal terms
• Montgomery County uses approximately 21,000 megawatts annually and the administrative service fee is estimated at $14,000
• Funding for Montgomery County: General-Operational

   • Contract provides for weapon holsters, tactical flashlights and tactical sights
   • Equipment is available through a PA State Costars contract
   • Funding: Capital

14. Contract Award: Voter Services - Temporary Staffing Services – PeopleShare LLC of Collegeville, PA – Not-to-exceed - $325,000.00
   • Contract provides for temporary staffing services required for the 2024 Primary Election
   • PeopleShare is contracted for service with the County as per the approved list of providers awarded through RFP 21-23
   • Pricing as per competitive market rates for positions required
   • Funding: General-Operational
### Office of Developmental Disabilities - Amendments – FY 23-24

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<tr>
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<tbody>
<tr>
<td>Developmental Enterprise Corp.</td>
<td>Increase due to (2) individuals moving to a day program with a higher rate per unit.</td>
<td>$829,303</td>
<td>$44,696</td>
<td>$873,999</td>
<td>C23-373</td>
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<tr>
<td>Wood Services</td>
<td>Increase for partial year budget for new individual added to Adult Day Services.</td>
<td>$788,963</td>
<td>$9,821</td>
<td>$798,784</td>
<td>C24-012</td>
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<tr>
<td>Devereux</td>
<td>Increase of $40,934 due to an increase in service units approved by Montgomery County's Office of Developmental Disabilities</td>
<td>$1,229,346</td>
<td>$40,934</td>
<td>$1,270,280</td>
<td>C24-048</td>
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### Office of Drug & Alcohol Amendments FY 23-24

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<tr>
<td>Merakey RFP 20-02</td>
<td>Added HSBG funding to support SAP/Prevention supervisor initiative program with the purpose of recruiting and retaining staff. Reduced DDAP FFS budgets to align with understaffing in the program areas.</td>
<td>$143,160</td>
<td>($10,500)</td>
<td>$132,660</td>
<td>23C.341</td>
</tr>
<tr>
<td>Carson Valley Children's Aid RFP 20-02</td>
<td>Added HSBG funding to support SAP/Prevention supervisor with recruiting and retaining staff. Reduced DDAP budgets to align with understaffing in the program areas.</td>
<td>$303,990</td>
<td>($61,800)</td>
<td>$242,190</td>
<td>23C.341</td>
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### Office of Mental Health Amendments – FY 23-24

<table>
<thead>
<tr>
<th>Service(s)</th>
<th>Reason</th>
<th>Prior Contract Amount</th>
<th>Increase / (Decrease) Amount</th>
<th>New Contract Amount</th>
<th>Prior Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resources for Human Development, Inc.</td>
<td>Addition of $656,000 of Reinvestment and $219,000 of HSBG to support the CHOC Motel Program's expenses for the second half of the fiscal year.</td>
<td>$7,324,494</td>
<td>$875,000</td>
<td>$8,199,494</td>
<td>23-C.482</td>
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### Office of Children and Youth

#### OCY/JPO Contract Amendment FY 23/24

<table>
<thead>
<tr>
<th>Service(s)</th>
<th>Prior Rate Amount</th>
<th>New Contract or Rate Amount 2/8/2024 – 6/30/2024</th>
<th>Reason</th>
<th>Prior Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>George Junior Republic in PA</td>
<td>NA</td>
<td>$751.05/day/youth</td>
<td>Service was court ordered by Montgomery County Juvenile Court.</td>
<td>23-C.32</td>
</tr>
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</table>

#### OCY/JPO New Contract FY 23/24

<table>
<thead>
<tr>
<th>Service(s)</th>
<th>Cert/Unit ID</th>
<th>Rate</th>
</tr>
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<tbody>
<tr>
<td>Changing Youth Behavioral Health</td>
<td>339290/CY</td>
<td>$417.23/day per child</td>
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### OHCD Amendments PY 2019

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<tr>
<th>Valley Youth House Youth Street Outreach</th>
<th>Reason</th>
<th>Prior Contract or Rate Amount</th>
<th>Increase / (Decrease) Amount</th>
<th>New Contract or Rate Amount</th>
<th>Prior Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase Funding Allocation</td>
<td>$335,700.00</td>
<td>$75,000.00</td>
<td>$410,700.00</td>
<td>21-C.221 &amp; 23-C.002</td>
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| Mitzvah Circle Diaper Bank               | Cancelation of Activity and Funding Allocation | $75,000.00 | ($75,000.00) | $0.00 | 22-C.335 |

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