PUBLIC COMMENT GUIDELINES FOR BOARD OF COMMISSIONERS MEETINGS

All meetings of the Montgomery County Board of Commissioners are open to the public and public comment is welcome as it pertains to county business. Public comment is accepted on matters of concern, official action or deliberation which are or may be before the Board of Commissioners prior to taking official action. In the interest of completing county business in a timely manner and hearing all public comment as it relates to county business, the following guidelines are in place for public comment:

Guidelines – All Comment Periods

• All speakers should sign into the meeting on the sheet available in the back of the room or, if the meeting is virtual, register in advance if they wish to give public comment.
• Those seeking to speak must identify the subject matter of their comments.
• All speakers must come to the podium if they are physically able (if the comments are in-person).
• Speakers should identify themselves by name and municipality.
• All public comments must be relevant, or “germane,” to County business. Under the law, this means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Whether a matter is germane to County business is a determination to be made by the County Solicitor.
• Time limits will be monitored and County staff will respectfully request speakers to conclude their comments if the speaker goes beyond the time allotted.
• The Board is not required to respond to public comments during the course of the meeting, so the public is reminded that it is not an opportunity for dialogue or Q&A.
• The Board Chair may direct appropriate County staff to follow up on any questions or additional comments after the meeting.
• Disruptive behavior, including (but not limited to) yelling from the seats, arguing whether a matter is germane to County business once the Solicitor has made a
determination on such, or refusing to yield the floor once time has elapsed and being requested to sit down, shall be grounds for removal from the meeting (or being muted if the speaker is virtual) without further admonishment or warning.

- The Commissioners always welcome written correspondence, comments, and feedback at commissioners@montgomerycountypa.gov.

**Individual Agenda Items – 3 minute time limit**

- All comments must be limited to items on the Agenda that the Board will consider during the current meeting.
- Speakers may present once during the agenda item comment period.
- Further comments or questions about an agenda item should be directed to the Board Secretary when the meeting adjourns.

**General Public Comment Period – 3 minute time limit**

- All general public comments must be limited to matters germane to County business before the Board of Commissioners, as defined above.
- Speakers may present once during the general comment period.
A. Call to Order

B. Roll Call and Pledge of Allegiance

C. Opening Commissioners’ Comments

D. Announcements, Commendations, Presentations & Reports
   1. Valley Forge Annual Report – Mike Bowman, President & CEO of Valley Forge Tourism & Convention Board

E. Public Comment on Agenda Items – Limited to 3 Minutes
   (Speakers may comment on matters that appear on today’s agenda and matters the Commissioners will consider at this meeting. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration. Speakers may present once during the comment period on agenda items.)

F. Approval of the Minutes
   1. January 25, 2024

G. Active Volunteer Real Estate Tax Rebate Ordinance Hearing – Maureen Calder, First Assistant Solicitor; Dean Dortone, Chief Financial Officer

H. Ordinance
   1. Active Volunteer Real Estate Tax Rebate Ordinance – Maureen Calder, First Assistant Solicitor

I. Resolutions
   1. Approval of an Amendment to the Public Comment Guidelines – Maureen Calder, First Assistant Solicitor
   2. Commissioners’ Appointment to the Delaware Valley Regional Planning Commission
   3. Commissioners’ Appointment to the Schuylkill River Passenger Rail Authority

J. Personnel
   1. February 7, 2024, Personnel List – Catherine Halen, Chief Human Resources Officer
K. Advertisement of Bids & RFP’s – Exhibit A
   1. Authorization to Approve the Advertisement of Bids and RFPs for Montgomery County on attached Exhibit A.
      - All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing
      - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

L. Awards of Contract – Montgomery County – Exhibit B
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for Montgomery County on attached Exhibit B.
      - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

M. Awards of Contract – Southeast PA Regional Task Force – Exhibit C
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for the Southeast PA Regional Task Force on attached Exhibit C.
      - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

N. General Public Comment – Limited to 3 minutes
   (Speakers may comment on matters that are or may be before the Board of Commissioners. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Speakers may present once during the general public comment period.)

O. Closing Commissioners’ Comments

P. Upcoming Meeting Dates
   1. Board of Commissioners’ Meeting – Thursday, February 22, 2024 at 10am

Q. Adjournment

R. Salary Board
   1. Public Comment on Salary Board – Limited to 3 Minutes
   2. Salary Board List

S. Adjournment
1. Bid on behalf of Assets & Infrastructure for Installation of Metal Stairs
   • Purpose: For the fabrication and installation of metal stairs at the Miller’s House, located at the Pottsgrove Manor historic site in Pottstown
   • Funding: Capital

2. Bid on behalf of Assets and Infrastructure for a Bridge Maintenance Program
   • Purpose: To provide maintenance, repairs & other associated work required for four Montgomery County bridges:
     • County Bridge #90 – Simmons Road over Scioto Creek, Lower Frederick Township
     • County Bridge #142 – Germantown Pike over Skippack Creek, Lower Providence Township
     • County Bridge #218 – Sumneytown Pike over Towamencin Creek, Towamencin Township
     • County Bridge #229 – Eleventh Street over Macoby Creek, Upper Hanover Township
   • Funding: Motor Vehicle Registration Fee – Capital Fund

- All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: [www.montgomerycountypa.gov/Purchasing](http://www.montgomerycountypa.gov/Purchasing)
- All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
MONTGOMERY COUNTY COMMISSIONERS

EXHIBIT B

CONTRACT AWARDS, AMENDMENTS, AND RENEWALS

MONTGOMERY COUNTY, PA

   - All original contracts provided for the Construction of an Archives Building at the Eagleville Campus, as per specification #6453
   - All amendment costs to finalize the project are within the existing budget lines and will not increase the overall budget of the project
   - Funding: Capital
     
     i. Mechanical Construction – HighTec HVAC of Southampton, PA - $4,292.00
        - Amendment provides for the HVAC permit costs
        - Revised contract value is $751,049.00

     ii. Plumbing Construction – JBM Mechanical Incorporated of Nazareth, PA - $7,736.00
        - Amendment provides for the plumbing permit, water heater unit change and a domestic water pump
        - Revised contract value is $263,736.00

     iii. Fire Protection Construction – Oliver Fire Protection & Security of King of Prussia, PA - $6,950.00
         - Amendment provides for concrete flooring for the pump house
         - Revised contract value is $672,658.00

     iv. Electrical Construction – Philips Brothers Electrical of Glenmoore, PA - $36,438.00
         - Amendment Provides for electrical & fire alarm permits, additional electrical work required for the sprinkler system, and power & electrical tie-in services for an added booster pump
         - Revised contract value is $672,000.00

• Original contract provided for engineering firm to perform the required engineering, environmental permitting and construction consultation for the replacement of County Bridge #44, Moredon Road over Pennypack Creek in Abington Township
• Amendment provides for additional information requested by the Pennsylvania State Historic Preservation Office in relation to archaeological resources near the bridge
• Evaluations determined a high probability that National Register eligible archaeological sites are present within this project area, with high probability that National Register eligible archaeological sites are present within this project area
• These sites could possibly be affected adversely by project activities
• Amendment also provides for a time extension of the contract through August 31, 2025
• Revised contract value is $392,709.53
• Funding: Motor Vehicle Registration Fee

3. Contract Award: District Attorney – Software – Grayshift LLC of Atlanta, GA - $50,595.00
• Contract provides for two mobile phone data extraction software licenses for use by the County Detectives & the Violent Crimes Unit
• Software is proprietary
• Funding: General-Operational & PA Commission on Crime & Delinquency (PCCD) Gun Violence Investigation & Prosecution Grant Program

4. Contract Award: Health & Human Services – Furniture – Corbett Incorporated of Norristown, PA - $74,586.60
• Contract provides modular furniture for the Office of Public Health located in the Human Services Center building in order to add staff into existing office space
• Furniture is available through a PA Costars contract
• Funding: PA Public Health Infrastructure funds

5. Contract Award: Health & Human Services – Food Resource Providers – Multiple Vendors – Combined Not-to-Exceed Amount - $500,000.00
• Contract provides for bulk food and other related products to be supplied to County food pantries and distributed to clients in accordance with existing procedures and practice of the food pantries
• All product orders are as-requested and will be coordinated through the MontCo Anti-Hunger Network (MAHN)
• This is the first of four available renewal terms
• Funding: General-Operational
• Providers:
  ➢ Metropolitan Foods Incorporated dba Driscoll Foods of Wayne, NJ
   • Original contract provided Stop Loss insurance for the County health plan, which protects the plan against individual catastrophic health claims over $375,000.00
   • Amendment provides for an adjustment to the actual number of staff employed effective January 1, 2024
   • Revised contract value is $2,056,575.00
   • Funding: General-Operational

   • Contract provides for 2024 support and maintenance for OpenGov budgeting software platform
   • Software is proprietary
   • Funding: General-Operational & American Rescue Act Plan (ARPA)

   • Original contract provided software maintenance for the County’s proprietary Geographical Information System (GIS) for the 2024 term
   • Amendment provides for the addition of Arc GIS Workflow Management for use by the Recovery Office
   • Revised contract value is $119,606.00
   • Funding: American Rescue Plan Act (ARPA)

   • Original contract provided for the Widening and Reconstruction of Ridge Pike in Springfield Township and Whitemarsh Township in Montgomery County and the City of Philadelphia
   • Amendment provides for a no-cost time extension of the contract through April 1, 2025
   • Time extension is required due to delays from several utility companies altering their designs in the field, thus creating a cascading effect of time, material, and labor shortages resulting in the project schedule extending out an additional 238 days, or roughly a full year
   • Contract value remains the same at $14,077,777.00
   • Funding: Capital
   • Contract provides for a set of battery-operated hydraulic rescue tools to support the Montgomery County Fire Academy’s vehicle rescue training programs
   • These tools will modernize and expand the capabilities for vehicle rescue training, allowing first responders to train with equipment they are likely to see in the field
   • Equipment is available through a PA Costars contract
   • Funding: General-Operational

11. Contract Award: Public Safety – Uninterrupted Power Supply (UPS) Service - Unified Power of Terrell, TX- $29,751.02
    • Contract provides service contracts for the Uninterrupted Power Supply (UPS) system at the Emergency Operating Center (EOC) and the Public Safety Training Campus (PSTC) for a 1 year period
    • Services are single source
    • Funding: 9-1-1

    • Contract provides support service for the 9-1-1 Communications Recording System
    • Contract is for the period of 1/1/2024 through 12/31/2024
    • System is proprietary
    • Funding: 9-1-1

13. Contract Award: Public Safety - Internet Connection – FirstLight Fiber Incorporated of Albany, NY - $34,051.92
    • Contract provides for connection to the FirstLight fiber network, which acquired the Keystone Initiative for Network Based Education and Research (KINBER) network of services
    • Contract provides for monthly service fees for internet commodities, Ethernet port service and point to point service for the 2024 term
    • Service is proprietary
    • FirstLight owns and operates the fiber optic network
    • Funding: 9-1-1

    • Contract provides for licensing, support and service for body cameras, including evidence storage software for a period of five years
- Services are available through an Sourcewell cooperative contract and billed on a year-to-year basis
- Funding: General-Operational

15. **Contract Award: Sheriff – Protective Equipment – Markl Supply Company Incorporated of Pittsburgh, PA - $44,130.00**
   - Contract provides for tactical armor with accessories for use by the Sheriff Deputies
   - Equipment is available through a PA State Costars contract
   - Funding: General-Operational

16. **Contract Award: Sheriff – Vehicles – Whitmoyer Auto Group of Mount Joy, PA - $382,300.00**
   - Contract provides for:
     - (3) 2024 Ford Transit Van with upfit
     - (2) 2024 Ford Police Interceptor Utility Vehicle with upfit
     - (1) 2024 Ford Base Police Interceptor with upfit
   - Vehicles are available through a PA Costars contract
   - Funding: Capital

17. **Contract Award: Voter Services - Election Transportation Services – Clemmer Moving & Storage of Telford, PA – $130,000.00**
   - Contract provides for election transportation services required for the 2024 Primary and General Elections
   - RFP 23-68 was viewed by 8 providers with 2 responses received
   - Contract is for a 1-year term, with 4 optional annual renewal terms
   - Funding: General-Operational
   - Other responder: Spike Incorporated dba Olympia Moving & Storage of Watertown, MA

   - Contract provides for additional maintenance equipment and replacement backup batteries for the in-person voting machines
   - Equipment is sole source
   - Funding: General-Operational

   - Contract provides for a County-wide Voting System
   - Contract renewal is for software licenses, hardware warranties and election support services for the 2024 term
- Funding: General-Operational
  - $277,469.57 - Software license – ITS budget
  - $210,837.92 - Hardware Maintenance – ITS budget
  - $67,700 – Election Support – Voter Services budget

  - All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
1. Contract Award: Mobile Communications Equipment Upgrade – Motorola Solutions of Chicago, IL - $73,560.00
   • Contract provides for equipment upgrades to 222 Montgomery County Department of Public Safety owned radios that do not currently meet the standard requirements for use on the County’s Trunked Radio System
   • Equipment is available through a PA State Costars contract

2. Contract Award: Software Subscription – Instructure Incorporated of Salt Lake City, UT - $24,024.00
   • Contract provides for the Canvas Cloud software subscription for Montgomery County
   • Canvas Cloud allows for the sustainment of systems that provide realistic and managed distance training for first responders
   • Software is sole source

   • Contract provides for mobile device management software (MobiControl) that allows efficient management over multiple device types of Delaware County’s Mobile Data Devices (MDTs) including tablets, phones, laptops, IPADs which encrypts data and controls access to the internet
   • Software is available through a PA Costars contract

4. Contract Award: Computer Hardware – CDW Government of Vernon Hills, IL - $30,800.00
   • Contract provides for two network firewall devices for the purpose of protecting the Montgomery County Department of Public Safety’s (DPS) network from the public internet environment
   • Equipment is available through a Sourcewell cooperative contract

➤ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder