PUBLIC COMMENT GUIDELINES FOR
BOARD OF COMMISSIONERS MEETINGS

All meetings of the Montgomery County Board of Commissioners are open to the public and public comment is welcome as it pertains to county business. Public comment is accepted on matters of concern, official action or deliberation which are or may be before the Board of Commissioners prior to taking official action. In the interest of completing county business in a timely manner and hearing all public comment as it relates to county business, the following guidelines are in place for public comment:

Guidelines

• All speakers should sign into the meeting on the sheet available in the back of the room or, if the meeting is virtual, register in advance if they wish to give public comment.
• Those seeking to speak must identify the subject matter of their comments.
• All speakers must come to the podium if they are physically able (if the comments are in-person).
• Speakers should identify themselves by name and municipality.
• Speakers will have a 3 minute time limit to comment on matters that are or may be before the Board of Commissioners. Speakers may present comment once during the meeting.
• Time limits will be monitored and County staff will respectfully request speakers to conclude their comments if the speaker goes beyond the time allotted.
• All public comments must be relevant, or “germane,” to County business. Under the law, this means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Whether a matter is germane to County business is a determination to be made by the County Solicitor.
• The Board is not required to respond to public comments during the course of the meeting, so the public is reminded that it is not an opportunity for dialogue or Q&A.
• The Board Chair may direct appropriate County staff to follow up on any questions or additional comments after the meeting.
• Disruptive behavior, including (but not limited to) yelling from the seats, arguing whether a matter is germane to County business once the Solicitor has made a
• determination on such, or refusing to yield the floor once time has elapsed and being requested to sit down, shall be grounds for removal from the meeting (or being muted if the speaker is virtual) without further admonishment or warning.
• The Commissioners always welcome written correspondence, comments, and feedback at commissioners@montgomerycountypa.gov.
A. Call to Order

B. Roll Call and Pledge of Allegiance

C. Commissioners’ Comments

D. Announcements, Commendations, Presentations & Reports
   1. Heart Health Month – David Genova, Director, Health Promotion; Department of Health and Human Services Office of Public Health

E. Public Comment – Limited to 3 Minutes
   (Speakers may comment on matters that are or may be before the Board of Commissioners. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Speakers may present comments once during the meeting.)

F. Approval of the Minutes
   1. January 11, 2024 Board of Commissioners’ Meeting

G. Ordinance
   1. Approval of County Bridge Posting – Jesse King, Director of Assets & Infrastructure

H. Resolutions
   1. Authorization to advertise Amendments to the 2019 Annual Action Plan Community Development Block Grant Coronavirus (CDBG-CV) – Kayleigh Silver, Office of Housing & Community Development Administrator
   2. Authorization to apply for the TD Bank Charitable Foundations Housing for Everyone Funding Competition - Kayleigh Silver, Office of Housing & Community Development Administrator
   3. Authorization of Community Planning Assistance Contract Renewals for Upper Moreland Township, Central Perkiomen Regional Planning Commission, Schwenksville, Jenkintown, and Narberth Boroughs - Scott France, Executive Director of Planning
4. Authorization of Property Transfer for County Bridge #44, Moredon Road over Pennypack Creek in Abington Township – Matt Edmond, Assistant Director of Long-Range Planning

I. Personnel
   1. January 25, 2024, Personnel List – Catherine Halen, Chief Human Resources Officer

J. Advertisement of Bids & RFP’s – Exhibit A
   1. Authorization to Approve the Advertisement of Bids and RFPs for Montgomery County on attached Exhibit A.

      ➢ All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing

      ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

K. Awards of Contract – Montgomery County – Exhibit B
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for Montgomery County on attached Exhibit B.

      ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

L. Closing Commissioners’ Comments

M. Upcoming Meeting Dates
   1. Retirement Board Meeting immediately following Salary Board
   2. Board of Commissioners’ Meeting – Wednesday, February 7, 2024

N. Adjournment

O. Salary Board
   1. Public Comment on Salary Board – Limited to 3 Minutes
   2. Salary Board List

P. Adjournment
1. Bid on behalf of Assets & Infrastructure for Equipment Rental Services
   • Purpose: To provide varied year-round service and/or equipment rentals for the continuance of work in the building, replacing, repairing and cleaning of various County roads and bridges and other County projects
   • Contracts will also provide for winter work on an as needed basis, including snow removal & snow plowing for various County roads and bridges, as well as other County projects
   • Funding: Capital & General-Operational

2. RFP on behalf of Commerce for a Computer Skills Program
   • Purpose: MontcoWorks is seeking one organization with a proven track record in the field of workforce development or instruction to design and facilitate effective Basic and Intermediate Computer Skills content for the PA CareerLink® and EARN Center in Montgomery County
   • Funding: Commerce

3. RFP on behalf of Commerce for a Program Assessment Coordinator
   • Purpose: MontcoWorks is seeking one organization with a proven track record in the field of workforce development assessment to facilitate programming for PA CareerLink® Montgomery County
   • Funding: Commerce

4. RFP on behalf of Commerce for a Career Development Workshop Content
   • Purpose: MontcoWorks is seeking one or more organizations with a proven track record in the field of workforce development or instruction to design and facilitate effective career development workshop content for the PA CareerLink® and EARN Center in Montgomery County
   • Funding: Commerce

5. RFP on behalf of Health & Human Services for a Whole Home Repairs Program
   • Purpose: To provide oversight of the housing construction activities for eligible homeowners applying to the Whole Home Repair Program
   • The Whole Home Repair program will provide funding for a county-wide program to address habitability and safety concerns, provide measures to improve energy or water efficiency, and make units accessible for
individuals with disabilities in the form of grants to homeowners and loans to small landlords

- Funding: Pennsylvania ARPA dollars via the Pennsylvania Department of Community and Economic Development (PA DCED)

6. RFP on behalf of Health & Human Services for Developmental Disabilities Alternative Program

- Purpose: To provide alternative Child Protective Services (CPS) to assist with bridging the gap for individuals with Intellectual Disability or Autism, who have graduated from the educational system and who are on or at risk of being placed on a waitlist for a CPS Provider
- Alternative services will support involvement in integrated community activities, exploring new experiences and interests, developing friendships and contribution to the community
- Funding: Pennsylvania Department of Human Services, American Rescue Plan Act (ARPA) Fund

7. RFP on behalf of the Planning Commission for Appraisal Services

- Purpose: to provide a list of qualified firms to provide as-needed Real Estate Appraisal Services to the County
- Farmland preservation projects will be the primary focus of this request for proposal, with as-needed requests for general real estate appraisals
- Funding: Varies per project

- All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing
- All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
1. Contract Award: Commissioner’s Office - Geographical Information System (GIS) Software Maintenance – EBA Engineering Incorporated dba GeographIT of Lancaster, PA - $32,000.00
   - Contract provides for Azure system maintenance, support and On-Call GIS Technical Support
   - Services provide for the management of the GIS servers & virtual machines, including monitoring for any outages, alert notifications in Azure, Windows and GIS server updates and patches
   - Services also provide technical support to assist departments with application configuration, database management and updated workflows
   - Services are available through a PA State Costars contract
   - Services are for the 2024 term
   - Funding: General-Operational

2. Contract Award: Health & Human Services – Actuarial Services – Actuarial Solutions LLC of Osteen, FL - $30,000.00
   - Contract provides for Actuarial Consulting Services for the Montgomery County HealthChoices program
   - Consultant specializes in the development of premiums required to administer the HealthChoices program and to monitor and evaluate the program’s medical expense liability
   - RFP #23-84 was viewed by 15 providers with 2 responses received
   - Contract is for a period of 1 year with 4 optional annual renewal terms
   - Funding: HealthChoices Administration Fund
   - Other responder: Milliman Incorporated of Seattle, WA

   - Original contract provides for employee benefits consulting and administration services as per RFP 19-13
   - Amendment provides for Cobra and FSA (Flexible Spending Account) administration services for the 2024 term while the County transitions to a new provider
   - Funding: General-Operational
   - Revised contract value is $249,000.00
4. Contract Award: Assets & Infrastructure – Software – e-BUILDER Inc. of Fort Lauderdale, FL - $122,596.72
   - Contract provides for the implementation and subscription costs for project management software
   - This software will be used to manage and analyze County capital projects
   - Software is available through a GSA contract
   - Funding: Capital

   - Contract provides for Palo Alto Firewall maintenance and support services
   - Maintenance and Support services are available through a PA Costars contract
   - Contract is for a period of 1 year beginning 2-28-2024
   - Funding: General-Operational

   - Contract provides for replacement laptops and docking stations for the Planning Commission
   - Replacement laptops will enable the graphic-heavy applications required for County planning projects
   - Equipment is available through a
   - Funding: Capital

7. Contract Award: Planning Commission - Household Hazardous Waste Collection – MXI Environmental Services, LLC of Abingdon, VA – $500,000.00
   - Contract provides household hazardous waste collection events throughout the County per a proposed cost schedule
   - Contract is for the period of 1-1-2024 through 12-31-2024
   - Services are available through a PA Department of Agriculture contract
   - Funding: General-Operational

8. Contract Award: Public Safety – Comcast Cable of Southeastern, PA - $44,000.00
   - Contract provides for cable and internet services for the Public Safety Emergency Operating Center (EOC) for the 2024 term
   - Funding: 9-1-1

   - Contract provides for modifications to the existing Law Enforcement Records Management System to add on 18 additional police departments including data conversion from police department existing systems
   - Services are sole source
10. Contract Amendment: Public Safety – Language Interpretation – Language Line Services Incorporated of Monterey, CA - $20,000.00
- Original contract provides for Language Interpretation and Translation Services for Public Safety and other County departments as needed
- Amendment provides for costs related to the increased need for language interpretations services across County departments
- Revised contract value is $100,000.00
- Funding: General-Operational

<table>
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<tr>
<th>OCY/JPO Contract Amendment FY 23/24</th>
<th>Service(s)</th>
<th>Cert/Unit ID</th>
<th>1/1/24-6/30/24 Rate</th>
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<tr>
<td>K/S Consultants, Inc.</td>
<td>Positive Parenting Program (Triple P) Expansion</td>
<td></td>
<td>$14,166.66/per Month*</td>
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<td></td>
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<td>*Not to exceed $85,000.</td>
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