PUBLIC COMMENT GUIDELINES FOR BOARD OF COMMISSIONERS MEETINGS

All meetings of the Montgomery County Board of Commissioners are open to the public and public comment is welcome as it pertains to county business. Public comment is accepted on matters of concern, official action or deliberation which are or may be before the Board of Commissioners prior to taking official action. In the interest of completing county business in a timely manner and hearing all public comment as it relates to county business, the following guidelines are in place for public comment:

Guidelines

• All speakers should sign into the meeting on the sheet available in the back of the room or, if the meeting is virtual, register in advance if they wish to give public comment.
• Those seeking to speak must identify the subject matter of their comments.
• All speakers must come to the podium if they are physically able (if the comments are in-person).
• Speakers should identify themselves by name and municipality.
• Speakers will have a 3 minute time limit to comment on matters that are or may be before the Board of Commissioners. Speakers may present comment once during the meeting.
• Time limits will be monitored and County staff will respectfully request speakers to conclude their comments if the speaker goes beyond the time allotted.
• All public comments must be relevant, or “germane,” to County business. Under the law, this means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Whether a matter is germane to County business is a determination to be made by the County Solicitor.
• The Board is not required to respond to public comments during the course of the meeting, so the public is reminded that it is not an opportunity for dialogue or Q&A.
• The Board Chair may direct appropriate County staff to follow up on any questions or additional comments after the meeting.
• Disruptive behavior, including (but not limited to) yelling from the seats, arguing whether a matter is germane to County business once the Solicitor has made a determination on such, or refusing to yield the floor once time has elapsed and being requested to sit down, shall be grounds for removal from the meeting (or being muted if the speaker is virtual) without further admonishment or warning.
• The Commissioners always welcome written correspondence, comments, and feedback at commissioners@montgomerycountypa.gov.
A. Call to Order

B. Roll Call and Pledge of Allegiance

C. Commissioners’ Comments

D. Announcements, Commendations, Presentations & Reports
   1. Your Way Home Call Center Change – Tamra Williams, Director of Health & Human Services; Kayleigh Silver, Office of Housing and Community Development Administrator

E. Public Comment – Limited to 3 Minutes
   (Speakers may comment on matters that are or may be before the Board of Commissioners. All public comments must be relevant, or “germane,” to County business. This means that the subject matter of all comments must be limited to items or issues which are currently before the Commissioners for consideration, or which may come before the Commissioners for consideration at a future meeting. Speakers may present comments once during the meeting.)

F. Approval of the Minutes
   1. December 14, 2023 Board of Commissioners Meeting and January 2, 2024 Board Re-Organization Meeting

G. Resolutions
   3. Commitment of Funds for the Farmland Preservation Program – Anne Leavitt-Gruberger, Planning Manager
   4. Approval of Authorized County Signatories – Maureen Calder, First Assistant Solicitor

H. Personnel
   1. January 11, 2024, Personnel List – Catherine Halen, Chief Human Resources Officer
I. Advertisement of Bids & RFP’s – Exhibit A
   1. Authorization to Approve the Advertisement of Bids and RFPs for Montgomery County on attached Exhibit A.

   ➢ All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: www.montgomerycountypa.gov/Purchasing

   ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

J. Awards of Contract – Montgomery County – Exhibit B
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for Montgomery County on attached Exhibit B.

   ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

K. Awards of Contract – Southeast PA Regional Task Force – Exhibit C
   1. Authorization to Approve Contract Awards, Amendments, and Renewals for Southeast PA Regional Task Force on attached Exhibit C.

   ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder

L. Closing Commissioners’ Comments

M. Upcoming Meeting Dates
   1. Election Board immediately following this meeting
   2. Board of Commissioners’ Meeting – January 25, 2024

N. Adjournment

O. Salary Board
   1. Public Comment on Salary Board – Limited to 3 Minutes
   2. Salary Board List
   3. Retiree Acknowledgment
      ➢ Tom Bonner on behalf of Barbara O’Malley, Deputy Chief Operating Officer (Commissioners’ Office) after 26 years with Montgomery County

P. Adjournment
1. Bid on behalf of Assets & Infrastructure for Construction Services
   • Purpose: Construction services at the County-owned 18 W. Airy Street
     building to provide interior office space renovations and exterior building
     renovations
   • Funding: Capital

2. RFP on behalf of Assets & Infrastructure for Testing & Inspection Services
   • Purpose: To establish a list of approved firms to whom the County will
     issue requests for inspection and testing quotes for specific project needs
     as they are required. This list will be established based on comparison of
     rates provided and an assessment of each firm’s qualifications and
     capabilities. Firms will then be approached to provide testing and
     inspection services as tasks are presented across County projects, with
     each firm adhering to the rates, charges, and parameters established in
     their proposal
   • Funding: Capital & General-Operational

3. RFP on behalf of Health & Human Services for Monitoring Services
   • Purpose: To provide an information-gathering method that the PA
     Department of Human Services Office of Developmental Programs (ODP)
     uses to improve the lives of individuals with an intellectual or
     developmental disability. Independent teams monitor the satisfaction
     and outcomes of a random sample of individuals receiving services
     statewide. Information is used to ensure that people are healthy and
     safe and to offer services that promote choice and control in their
     everyday lives.
   • Funding: Human Services Block Grant

4. RFP on behalf of Health & Human Services for Evidence-Based Parenting
   Program Services
   • Purpose: Provider Services for the Positive Parenting Program (Triple P) to
     families who are known to Office of Children & Youth
   • The Positive Parenting Program (Triple P) has been shown to enhance
     parental competence and prevent or alter dysfunctional parenting
     practices, thereby reducing family risk factors both for child maltreatment
     and for children’s behavioral and emotional problems
   • Funding: OCY Needs Based Plan & Budget and Special Grants
5. RFP on behalf of Health & Human Services for “Your Way Home” Street Outreach Services
   - Purpose: To provide comprehensive outreach and engagement services to households experiencing homelessness in Montgomery County, including homeless crisis response, connection to resources, connection to behavioral and physical health services, encampment resolution, connection to resources, assistance with entering in emergency housing or permanent housing destinations, housing preparation work, field-based case management, and coordinated outreach & assistance for chronically homeless households
   - Funding: HealthChoices Reinvestment, HUD Emergency Solutions Grant (ESG), and other acquired grant sources

6. RFP on behalf of Health & Human Services for “Your Way Home” Housing Resource Center Operations
   - Purpose: To provide management services for Housing Resource Center Operations that serve Montgomery County
   - Funding: Affordable Housing Trust Fund, DCED (PA Department of Community & Economic Devel.) ESG (Emergency Solutions Grants Program), PHFA PHARE (PA Housing Finance Agency, Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund) & other secured grant funding

7. RFP on behalf of Health & Human Services for Project Operation Services
   - Purpose: Operation of the Permanent Supportive Housing project
   - The project is a scattered-site Permanent Supportive Housing program for families and individuals experiencing homelessness in Montgomery County. Households are referred to the project from the Your Way Home Coordinated Entry System
   - This is a master-leasing program to assist in continued housing to the most vulnerable households who may have criminal backgrounds, poor credit, and other barriers to being able to sign and maintain leases.
   - Funding: United States Department of Housing & Urban Development’s (HUD’s) Continuum of Care (CoC) grant program

8. RFP on behalf of the Sheriff’s Office for Bomb Disposal Equipment
   - Purpose: To provide a bomb disposal robot package utilizing a “canine” robot, which will provide enhanced agility and performance
   - The “canine” robot platform will be expected to increase the ability of the Bomb Squad to quickly deploy the robot and safely find a resolution to a developing issue, providing comprehensive awareness during responses to S.W.A.T., HazMat air quality sampling and USAR confined space searches
   - Funding: Capital
All Bids, RFP’s and RFI’s are available on the County’s Purchasing website: [www.montgomerycountypa.gov/Purchasing](http://www.montgomerycountypa.gov/Purchasing)

All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder.
EXHIBIT B
CONTRACT AWARDS, AMENDMENTS, AND RENEWALS
MONTGOMERY COUNTY, PA

   • Contract provides for the removal of trash and recyclables for County owned properties as per specification #6459
   • This is the 1st of 3 optional annual renewal terms
   • Funding: General-Operational

   • Original contract provided for rental of a chillers at the Norristown Public Library building while construction of the new building occurs
   • Amendment provides for additional rental time required due to extended warmer temperatures and the need to keep the Library at reasonable temperatures for staff and patrons
   • Revised contract value is $52,606.00
   • Funding: Capital

   • Original contract provided for environmental engineering services to facilitate the removal of the underground storage tank (UST) located in the County-owned surface parking lot at 400 Markley Street, Norristown
   • Amendment provides for additional services required by Pennsylvania Department of Environmental Protection (PA DEP) in order to address benzene levels found to be above statewide health standard in groundwater samples taken during removal of the underground gasoline storage tank
   • Services include PADEP file review, sensitive receptor survey, installation of monitoring wells, two groundwater sampling events, the collection and analysis of groundwater samples for PADEP Shortlist for Unleaded Gasoline, survey of newly installed monitoring wells, fate and transport modeling and hydraulic conductivity testing. Resulting information will be compiled into a Site Characterization Report that must be submitted to PA DEP by June 8, 2024
   • Funding: Capital
   • Revised contract value is $89,900.00
   • Original contract provided for Architectural & Engineering Services For The Renovation of 18 West Airy Street Office Building in Norristown
   • Amendment provides for unanticipated, additional architectural services required in response to expanded PCB contamination found in exterior wall concrete masonry units
   • Revised contract value is $445,156.00
   • Funding: Capital

5. Contract Award: Commissioner’s Office – Training - nINA Collective of Madison, WI - $35,000.00
   • Contract provides for training of County staff and County board members on issues of Diversity, Equity and Inclusion
   • This training is a cross-county, multi-sector initiative for organizations in Montgomery and Bucks Counties to come together to learn, build relationships, and take action that deepens organizational and collective capacity to advance racial equity and justice
   • The national best practices of the trainers paired with the local knowledge and expertise of coaches and participants creates a strong framework to advance and sustain learning and equitable action in our community
   • Training is provided by the Montgomery County Collaborative network
   • Funding: General-Operational

   • Contract provides for the annual cloud-based maintenance for the County’s proprietary Financial system
   • Contract term is 3/14/2024 – 3/13/2025
   • Funding: General – Operational

   • Services provide connectivity for mobile data computers to the 9-1-1 system
   • Contract valid for a period of 1 year
   • Services are available through a NASPO (National Association of State Procurement Officials) ValuePoint cooperative contract
   • Funding: 9-1-1, Emergency Management, EMS Grant

• Contract provides for continued services for the Care Point unified communication system, with workstations located in 10 in-County hospitals and 4 out-of-County hospitals
• The Care Point platform consolidates all incoming EMS radio, phone calls, message and other information into a single workstation or portal which can be accessed onsite and remotely, in order to improve communications, workflow and patient care, while minimizing communication breakdowns
• Contract is for a period of 1 year
• Software is sole source
• Funding: General-Operational

• Contract provides for a limited list of office supplies available through an online ordering system for use by all County offices for the 2024 term
• Contract is available through a Sourcewell cooperative contract
• Funding: General-Operational

**Offices of Health and Human Services**

<table>
<thead>
<tr>
<th>HHS Amendments CY2023</th>
<th>Reason</th>
<th>Prior Contract or Rate Amount</th>
<th>Increase / (Decrease) Amount</th>
<th>New Contract or Rate Amount</th>
<th>Prior Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laurel House Comprehensive Support Services to Victims of Domestic Violence</td>
<td>Increased gaming revenue received.</td>
<td>$505,000.</td>
<td>$136,298</td>
<td>$641,298</td>
<td>23-C.136</td>
</tr>
<tr>
<td>Women’s Center of Montgomery County Comprehensive Support Services to Victims of Domestic Violence</td>
<td>Increased gaming revenue received.</td>
<td>$95,000.</td>
<td>$25,701</td>
<td>$120,701</td>
<td>23-C.136</td>
</tr>
</tbody>
</table>
### Office of Behavioral Health & Developmental Disabilities

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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>WestEd</td>
<td>To add funds to develop process measures for community prevention initiatives and to prepare the 2024 DDAP needs assessment process.</td>
<td>$180,000</td>
<td>$53,000</td>
<td>$233,000</td>
<td>23C.341</td>
</tr>
</tbody>
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</thead>
<tbody>
<tr>
<td>Wood Services</td>
<td>Total budget decreased by $14,690.</td>
<td>$803,653</td>
<td>($14,690)</td>
<td>$788,963</td>
<td>C23.443</td>
</tr>
<tr>
<td>Devereux</td>
<td>Decrease of $147,277 due to decreased service rate approved by Montgomery County’s Office of Developmental Disabilities</td>
<td>1,376,623</td>
<td>($147,277)</td>
<td>1,229,346</td>
<td>C23.443</td>
</tr>
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</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Office of Mental Health Amendments – FY 23-24</strong></th>
<th><strong>Reason</strong></th>
<th><strong>Prior Contract Amount</strong></th>
<th><strong>Increase / (Decrease) Amount</strong></th>
<th><strong>New Contract Amount</strong></th>
<th><strong>Prior Resolution</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Health RFP 19-36 &amp; 20-02</td>
<td>Decrease of $22,664 in HSBG funds for children's case management services based upon recent annual trends. Increase of $5,570 in CMHDBG COVID019 funds for increased SAP services.</td>
<td>$1,005,576</td>
<td>($17,094)</td>
<td>988,482</td>
<td>23.C-341</td>
</tr>
</tbody>
</table>

**Office of Children and Youth**

<table>
<thead>
<tr>
<th><strong>OCY/JPO New Contract FY 23/24</strong></th>
<th><strong>Service(s)</strong></th>
<th><strong>Cert/Unit ID</strong></th>
<th><strong>12/1/23-6/30/24 Rate</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>The Clock Tower Schools</td>
<td>Residential-Boys</td>
<td>149862 RR</td>
<td>$305.00/Day per Child</td>
</tr>
<tr>
<td>OCY/JPO New Contract FY 23/24</td>
<td>Service(s)</td>
<td>Cert/Unit ID</td>
<td>1/11/24-6/30/24 Rate</td>
</tr>
<tr>
<td>-------------------------------</td>
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</tr>
<tr>
<td>Karen Titano, Consultant</td>
<td>Consultant Services</td>
<td></td>
<td>$21,000.00 ($40.00/per Hour)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OCY/JPO Contract Amendment FY 23/24</th>
<th>Service(s)</th>
<th>Cert/Unit ID</th>
<th>1/1/24-6/30/24 Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Services of Montgomery County</td>
<td>Positive Parenting Program (Triple P) Expansion</td>
<td></td>
<td>$19,597.83/per Month*</td>
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<td></td>
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<td>*Not to exceed $117,587.00.</td>
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<thead>
<tr>
<th>OCY/JPO Contract Amendment FY 23/24</th>
<th>Service(s)</th>
<th>Cert/Unit ID</th>
<th>FY 23/24 Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelphoi Village, Inc</td>
<td>Enhanced Supervision</td>
<td>333980 ES</td>
<td>$470.20/Day per Child</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OCY/JPO Contract Renewal FY 23/24</th>
<th>Service(s)</th>
<th>Cert/Unit ID</th>
<th>FY 23/24 Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carson Valley Children’s Aid</td>
<td>Res/Inst Non-RTF</td>
<td>103670-MRG</td>
<td>$428.09/Day per Child</td>
</tr>
<tr>
<td>Community Homes</td>
<td></td>
<td>137070 DF</td>
<td>$244.59/Day per Child</td>
</tr>
<tr>
<td>SIL-Single</td>
<td></td>
<td>110720 SL</td>
<td>$147.30/Day per Child</td>
</tr>
<tr>
<td>SIL-Mother/Baby</td>
<td></td>
<td>110720 SB</td>
<td>$162.27/Day per Mother/Baby</td>
</tr>
<tr>
<td>SIL Mother 2plus Babies</td>
<td></td>
<td>110720 SM</td>
<td>$229.09/Day per Mother/Babies</td>
</tr>
<tr>
<td>Day Treatment</td>
<td>140530-M</td>
<td>$81.49/Day per Child</td>
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</tr>
<tr>
<td>PRTF Residential</td>
<td>103690-M</td>
<td>$422.42/Day per Approved Child</td>
<td></td>
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<tr>
<td><strong>Payable as Follows:</strong> Residential Cottages</td>
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<tr>
<td>Family Reunification</td>
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<tr>
<td>Alternative Response Services</td>
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<tr>
<td><strong>Monthly</strong></td>
<td><strong>Annual Max</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Amount</strong></td>
<td><strong>Amount</strong> <em>[NTE]</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$8,541.66</td>
<td>$102,500.00</td>
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</tbody>
</table>

*This is the maximum for the contract period and will be payable in equal monthly installments upon submission of monthly invoices from the Provider. (Based on availability of grant funds.)*

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**Office of Housing & Community Development**

<table>
<thead>
<tr>
<th>Amendment</th>
<th>Reason</th>
<th>Prior Contract or Rate Amount</th>
<th>Increase / (Decrease) Amount</th>
<th>New Contract or Rate Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salvation Army Norristown, PA Family Residence &amp; Cold Blue Shelter -</td>
<td>Additional funding received from the Homeless Assistance Program (HAP) to serve 15 add 'l single women for January – March 2024</td>
<td>$170,000.00</td>
<td>$81,059.00</td>
<td>$251,059.00</td>
</tr>
</tbody>
</table>
### Office of Senior Services

<table>
<thead>
<tr>
<th>OSS Amendments FY 23-24</th>
<th>Reason</th>
<th>Prior Contract or Rate Amount</th>
<th>Increase / (Decrease) Amount</th>
<th>New Contract or Rate Amount</th>
<th>Prior Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lifeline Systems Company</td>
<td>Add a new service – Mobile On the Go product</td>
<td>NA</td>
<td>NA</td>
<td>$30.00/month</td>
<td>21.C-227</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OSS Extensions FY 23-24</th>
<th>Service(s)</th>
<th>Contract Amount or Unit Price</th>
<th>Term</th>
<th>RFP#</th>
</tr>
</thead>
<tbody>
<tr>
<td>Schubert, Gallagher, Tyler &amp; Mulcahey</td>
<td>Elder Law Services</td>
<td>$225./hour</td>
<td>Second of two allowable extensions.</td>
<td>19-46</td>
</tr>
<tr>
<td>Slutsky Elder Law, P.C.</td>
<td>Elder Law Services</td>
<td>$225./hour</td>
<td>Second of two allowable extensions.</td>
<td>19-46</td>
</tr>
</tbody>
</table>

- All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder
   - Contract provides for County-wide law enforcement record management system hosting services for Montgomery County
   - System allows sharing of information among all County criminal justice agencies
   - Services are sole source
   - Contract is for the period of 4/24/2024 – 4/23/2025

2. Contract Award: Cybersecurity Software – CDW Government of Vernon Hill, IL - $66,668.00
   - Contract provides for a Net Motion Complete-Conversion License renewal for 700 Delaware County Mobile Data Terminal Licenses
   - Contract is for a period of (1) year

   ➢ All RFP’s are awarded to the highest rated responder and all BID’s are awarded to the lowest responsible bidder